

Woodland Park City Council
Council Chambers – City Hall
January 2, 2020, 7:00 PM

If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video. Time stamp after each item is noted for your convenience and corresponds with recorded video.

5:30 PM Work Session – Charter Amendments

1. ROLL CALL

A. The following members of Council present were: Mayor Levy, Mayor Pro-Tem Carr, Kellie Case, Hilary LaBarre, Darwin Naccarato and Noel Sawyer. Paul Saunier was absent.

2. PLEDGE OF ALLEGIANCE

The following Staff Members were also in attendance for this meeting:

City Manager Darrin Tangeman

Assistant City Manager/City Clerk Suzanne Leclercq

Public Works Director Kip Wiley

Community Engagement Manager Karen Casey

Finance Director Emily Katsimpalis

City Planner Lor Pellegrino

Planning Director Sally Riley

Parks & Rec Director Cindy Keating

Chief of Police Miles DeYoung

Deputy City Clerk Chrissy Reason

3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS:

A. Presentation of new Police Officers

Police Chief Miles DeYoung introduced two new officers with the City of Woodland Park; Courtney Wadham and Darren Traylor who recently graduated from the Pikes Peak Police Academy.

B. Appointments to the Board of Adjustment Committee, Board of Review Committee, Planning Commission and Historical Preservation Committee

Presenter: Suzanne Leclercq, Assistant City Manager / City Clerk

City Clerk Suzanne Leclercq reviewed the applicants for Board of Adjustment.

Board of Adjustment Committee – three positions available: three regular/one alternate with 3-year term ending January 1, 2023.

- Lou Ramon – incumbent – appoint as a regular member
- Jerry Smith – incumbent – appoint as an alternate member
- Catherine Nakai – incumbent – appoint as a regular member
- Jim Rumsey – new applicant – appoint as an alternate member

MOTION: Appoint Lou Ramon, Jim Rumsey & Catherine Nakai as regular members of the Board of Adjustment; and Jerry Smith as an alternate member of the Board of Adjustment; all with terms ending January 1, 2023. Naccarato/Sawyer 6-0. Motion Carried.

City Clerk Suzanne Leclercq reviewed the applicants for Board of Review.

Board of Review – four positions available with 3-year term ending January 1, 2023

- Mac McVicker –incumbent – appoint as a regular member
- Derrick Carpenter –incumbent – appoint as a regular member
- Jeff Cahill –incumbent – appoint as a regular member
- Steve McCann –incumbent – appoint as a regular member

Council discussed the appointment of Steve McCann. Council discussed the face of Mr. McCann being absent from all meetings in 2019.

MOTION: Appoint Mac McVicker, Derrick Carpenter and Jeff Cahill as regular members of the Board of Review; all with terms ending January 1, 2023. Carr/Naccarato 6-0. Motion Carries.

City Clerk Suzanne Leclercq reviewed the applicants for Historical Preservation Committee.

Historical Preservation Committee – three positions available with 2-year term ending January 1, 2022.

- Laurie Glauth – incumbent – appoint as a regular member
- David Langley – incumbent – appoint as a regular member
- Carrol Harvey – new applicant – appoint as a regular member

MOTION: Appoint Laurie Glauth, David Langley and Carrol Harvey as regular members to the Historical Preservation Committee; all with terms ending January 1, 2022. Case/Carr 6-0. Motion Carries.

City Clerk Suzanne Leclercq reviewed the applicants for Planning Commission.

Planning Commission – three positions available with 3-year term ending January 1, 2023.

- Jon DeVaux – incumbent – appoint as a regular member
- Vickie Good – incumbent – appoint as a regular member
- Larry Larsen – new applicant – appoint as a regular member

MOTION: Appoint Jon DeVaux, Vickie Good and Larry Larsen as regular members to the Planning Commission; all with terms ending January 1, 2023. Levy/Carr 6-0. Motion Carries.

City Clerk Suzanne Leclercq administered the oaths of office to the members appointed.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:

A. None

5. CONSENT CALENDAR:

A. November 2019 Statement of Expenditures.

Administrative

Presenter: Emily Katsimpalis, Finance Director

- B. Request for permission to serve alcohol at Meadow Wood Sports Complex as requested by Landis Seabolt – Woodland Park Hockey Association.

Administrative

Presenter: Suzanne Leclercq, Assistant City Manager / City Clerk

City Clerk Leclercq read the consent agenda into the record.

MOTION: To approve Consent Calendar. Case/Sawyer. 6-0. Motion carried.

6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

- A. None.

7. UNFINISHED BUSINESS:

- A. None.

8. ORDINANCES ON INITIAL POSTING:

- A. Consider Ordinance No. 1363, Series 2020 declaring the instrument for public notification process and method for the City of Woodland Park for the year 2020 and set the Public Hearing for January 16, 2020.

Administrative

Presenter: Suzanne Leclercq, Assistant City Manager / City Clerk

City Clerk Suzanne Leclercq presented Ordinance 1363, Series 2020.

MOTION: To approve on initial posting of Ordinance No. 1363, Series 2020 declaring the instrument for public notification process and method for the City of Woodland Park for the year 2020 and set the Public Hearing for January 16, 2020. Sawyer/Case. 6-0. Motion carried.

Mayor Pro-Tem Val Carr review the following proposed Charter Amendment Ordinances.

- B. Consider first reading of Ordinance No. 1364 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the city relating to changing the City's Charter to create a stipend for City Council member service and set the public hearing for January 16, 2020.
- C. Consider first reading of Ordinance No. 1365 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to adjust removal criteria for boards and commissions and create term limits and set the public hearing for January 16, 2020.
- D. Consider first reading of Ordinance No. 1366 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the city relating to changing the City's Charter to remove all current gender specific terminology, phrases or words and set the public hearing for January 16, 2020.
- E. Consider first reading of Ordinance No. 1367 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to remove penalties for Violations of the Charter and set the public hearing for January 16, 2020.
- F. Consider first reading of Ordinance No. 1368 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's charter to align the completion date for the annual audit date to the current state statute and set the public hearing for January 16, 2020.

- G. Consider first reading of Ordinance No. 1369 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to clarify the department employment responsibilities of the Chief of Police and set the public hearing for January 16, 2020.
- H. Consider first reading of Ordinance No. 1370 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to have the clerk of the municipal court report to the City Manager instead of City Council and set the public hearing for January 16, 2020.
- I. Consider first reading of Ordinance No. 1371 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to use state standards for qualifications of elected and appointed officials and set the public hearing for January 16, 2020.
- J. Consider first reading of Ordinance No. 1372 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to remove the personnel merit board and set the public hearing for January 16, 2020.
- K. Consider first reading of Ordinance No. 1373 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to changing the City's Charter to remove Charter specific budget process to city Ordinances and set the public hearing for January 16, 2020.
- L. Consider first reading of Ordinance No. 1374 Series 2020 an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City relating to increase the number of signatures required for a citizen initiative to change the Charter of the City of Woodland Park and set the public hearing for January 16, 2020.

MOTION: To approve on initial posting of Ordinance No. 1364 through Ordinance 1374, Series 2020 and set the Public Hearing for January 16, 2020. Naccarato/Carr. 6-0. Motion carried.

9. PUBLIC HEARINGS:

Mayor Levy read the Quasi-Judicial announcement into the record.

- A. Approve liquor application from The Shadi, Inc. DBA Judges Char Grill to grant a Hotel and Restaurant Liquor License located at 108 E Midland Ave, Woodland Park, Colorado.
Quasi-Judicial
Presenter: Chrissy Reason, Deputy City Clerk

Deputy City Clerk Chrissy Reason presented a liquor application for A Hotel and Restaurant Liquor License for Judges Char Grill located at 108 E Midland Ave, Woodland Park, Colorado.

MOTION: To approve liquor application from The Shadi, Inc. DBA Judges Char Grill to grant a Hotel and Restaurant Liquor License located at 108 E Midland Ave, Woodland Park, Colorado. Carr/Case. 6-0. Motion carried.

- B. Approve Ordinance No. 1362 Series 2020 to vacate a portion of a 5-foot utility and drainage easement located on real property with a legal description of Lots 6R and 7R, Evergreen Heights Subdivision Filing No. 3A, a Replat of Lots 6 and 7, in Evergreen Heights Filing No. 3 as requested by James C. Shaleen, Jr. and Shari L. Shaleen (owners) located at 1365 Crestview Way and by Vicki A. Alexander (owner) located at 1360 Crestview Way.
Administrative

Presenter: Sally Riley, Planning Director

Planning Director Sally Riley reviewed Ordinance 1362, Series 2020 to vacate a portion of a utility and drainage easement at 1365 Crestview Way.

MOTION: To approve Ordinance No. 1362 Series 2020 to vacate a portion of a 5-foot utility and drainage easement located on real property with a legal description of Lots 6R and 7R, Evergreen Heights Subdivision Filing No. 3A, a Replat of Lots 6 and 7, in Evergreen Heights Filing No. 3 as requested by James C. Shaleen, Jr. and Shari L. Shaleen (owners) located at 1365 Crestview Way and by Vicki A. Alexander (owner) located at 1360 Crestview Way. Sawyer/ Naccarato. 6-0. Motion carried.

10. NEW BUSINESS:

- A. Discussion on a draft ordinance creating a new capital debt account for future debt service payments.

Presenter: Jason Meyers, City Attorney

City Manager Darrin Tangeman asked for consensus from City Council on bringing forward an ordinance to creating a new capital debt account for future debt service payments. Council gave consensus to bring the Ordinance forward on initial posting at the January 16, 2020 meeting.

11. REPORTS:

(Public comment not necessary)

A. Mayor's Report.

- i. Mayor Levy reported the events for the next two weeks.

B. Council Reports.

- i. Mayor Pro Tem Carr noted that there are openings on the Keep Woodland Park Beautiful Committee.
- ii. Councilmember Case recapped the Holiday Home Tour.
- iii. Councilmember LaBarre thanked all the applicants who applied for boards and committees.
- iv. Councilmember Naccarato thanked all the applicants who applied for boards and committees.
- v. Councilmember Saunier reminded Council that the DDA will meet on Monday January 6, 2020 at 7:30 AM.

C. City Attorney's Report.

D. City Manager's Report.

- i. City Manager Darrin Tangeman requested a letter of support from City Council for Charis to build student housing. Tangeman also informed Council of City Hall's new hours beginning on January 13, Monday through Thursday 7:30 AM – 5:00 PM and Friday 7:30 AM – 4:00 PM.
- ii. Finance Director Emily Katsimpalis reviewed the sales tax report.
- iii. City Clerk Suzanne Leclercq reviewed the upcoming dates related to the April 7, 2020 election and congratulated Deputy City Clerk Chrissy Reason on her Certified Municipal Clerk designation.

12. ADDED ITEM AGENDA:

- A. None.

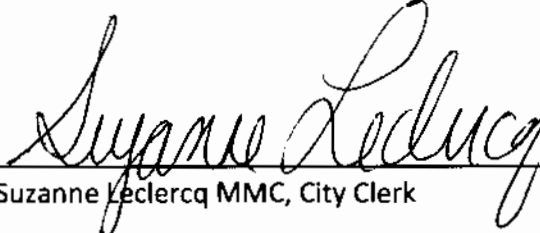
13. EXECUTIVE SESSION:

A. None.

14. **COMMENTS ON WRITTEN CORRESPONDENCE:**

A. None.

15. **ADJOURNMENT:** The meeting adjourned at 8:02 PM.



Suzanne Leclercq MMC, City Clerk

APPROVED THIS 2nd DAY OF February 2020



Neil Levy, Mayor